**Documents Required to be Disclosed for**

**PSS/ALIMONY in Wake County**

**DUE: 15 DAYS AFTER COMPLAINT IS FILED**

* Documents reflecting income (as defined in the North Carolina Child Support Guidelines) from **ANY and ALL sources** (*this includes cash jobs or monetary gifts from family)* for the last two (2) years preceding the filing of the claim. ***The real question here is – how do I support myself and with what? It is the “what” that you need to disclose;***
* Income tax returns for the last two (2) years, including W-2, all schedules and attachments. ***If joint taxes and your spouse is in possession of the tax return let us know;***
* Pay stubs for the last three (3) months. ***If you don’t have any, do you have any other deposit slips, receipts, or any other document that shows payment;***
* Documents regarding any obligation for child support for any child(ren) for whom support is not sought;  *this would be for children you already owe child support for from a different relationship or if you have another child with someone else and have additional expenses associated with that child;* and
* Documents reflecting ownership of stock or stock options.
* Bank statements for the last six (6) months, including cancelled checks, check register, online statements, and evidence of checks paid (i.e., Quicken, general ledgers, etc.).  *ALL BANK STATEMENTS! Include joint, individual and those you maintain for college or for your children.*
* Credit card statements for the last six (6) months for any credit card for which you are an authorized user *(even if a department store card and even if it has a zero balance, if you are receiving a monthly statement produce it);*
* List of all financial accounts, including account number, name of account holder, institution, address and phone number, of all in which you have or had have any interest in the last twelve (12) months;
* Business tax returns for the past two (2) years, including K-1 and all attachments and schedules;
* Business bank statements, including cancelled checks, check register online statements, and evidence of checks paid for the last six (6) months;
* Credit card statements used for business expenses for the last six (6) months for any credit card for which you are an authorized user; and
* Financial Affidavit (the non-moving party shall file his or her responsive Financial Affidavit fifteen (15) days after service of the Financial Affidavit of the moving party).